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YMCA CHILD WATCH

Job Title: **Child Watch Representative**

FLSA Status: Non-Exempt

Job Code: 202

Job Grade: Level 1

Reports to: Child Watch Lead

Revision Date: April 30th, 2015

POSITION SUMMARY:

Provide direct supervision of children in a group setting. Provide a quality experience to children and parents focused on YMCA core values: caring, honesty, respect and responsibility. Other department duties as assigned.

ESSENTIAL FUNCTIONS:

1. Safely supervise a group of children ages six weeks to nine years of age.
2. Implement program activities that are culturally relevant, developmentally appropriate and consistent with YMCA core values.
3. Adhere to program standards including safety and cleanliness.
4. Maintain positive relationship with parents and other staff.
5. Follow YMCA policies and procedures, including those related to medical and disciplinary situations, child abuse prevention and emergencies.
6. Attend all staff meetings and in-service training.

YMCA COMPETENCIES (Leader):

Mission Advancement: Accepts and demonstrates the Y's values. Demonstrates a desire to serve others and fulfill community needs. Recruits volunteers and builds effective, supportive working relationships with them. Supports fund-raising.

Collaboration: Works effectively with people of different backgrounds, abilities, opinions, and perceptions. Builds rapport and relates well to others. Seeks first to understand the other person's point of view, and remains calm in challenging situations. Listens for understanding and meaning; speaks and writes effectively. Takes initiative to assist in developing others.

Operational Effectiveness: Makes sound judgments, and transfers learning from one situation to another. Embraces new approaches and discovers ideas to create a better member experience.

Establishes goals, clarifies tasks, plans work and actively participates in meetings. Follows budgeting policies and procedures, and reports all financial irregularities immediately. Strives to meet or exceed goals and deliver a high-value experience for members.

Personal Growth: Pursues self-development that enhances job performance. Demonstrates an openness to change, and seeks opportunities in the change process. Accurately assesses personal feelings, strengths and limitations and how they impact relationships. Has the functional and technical knowledge and skills required to perform well; uses best practices and demonstrates up-to-date knowledge and skills in technology.

QUALIFICATIONS:

1. Minimum age of 18
2. Previous experience working with children.
3. Work effectively with people of different backgrounds, abilities, opinions and perceptions.
4. First Aid, CPRPRO and AED within 30 days of hire.

PHYSICAL DEMANDS:

1. Ability to verbally lead group activities.
2. Adequate mobility, sight and hearing to effectively supervise program participants.
3. Sufficient strength and agility to perform essential functions of position including the ability to lift a child who weighs approximately 50 pounds.
4. Ability to perform essential functions which may involve, but not limited to the following activities: standing; sitting; semi-to-full reaching overhead; crouching; kneeling; carrying; twisting of the waist, shoulders and legs.

HOURS:

Part Time: Evening (4-8pm) and weekend (alternate Saturdays 8am-12pm) availability required

PAY RATE:

\$7.25-\$8.00 DOE

LOCATION:

North Branch

TO APPLY:

Submit cover letter, resume and YMCA job application to:

Erika Smith

3725 Ramsey Street St. 103B

Fayetteville, NC 28311

erika.smith@ymcaofthesandhills.org

No Phone Calls Please