

Highland Site After School Programs Policies

Pick-Up: The Afterschool program begins at 3:00pm and ends at 6:00pm. Please refrain from picking up before 4:00pm, the parent pick-up line and school buses are utilizing most of the parking lot and front of school area. A \$1 per minute/per child fee will be charged after 6:00pm.

Attendance and Dates: **Our After School Programs follow the Harnett County School Calendar. Any holidays or inclement weather days that the schools are closed, the YMCA programs could be closed as well.** We do provide care on Teacher Workdays and select holidays for an additional \$30; hours are from 8:00am-3:00pm.. You can view and register for these online or via the front desk. There are no additional fees for Early Release Days. We will be offering track out camps for Christmas and Spring Break, please keep an eye out for more information as we get closer to that time. These programs will be held at the Saleeby Family YMCA only, along with Teacher Workdays.

Authorized Pick-up List and Updates: Everyone should be sure to bring their IDs for check-out. It is HIGHLY encouraged to check who is on your authorized pick-up list, as some forget to list themselves or other family members that are on their Y membership account. No names will automatically be included in this list. Written notice is needed to add/remove anyone from this list.

Cancellation Policies: **All youth programs have a 14-day cancellation policy in place. Please be sure to request all cancellations via email.**

Behavior and Rules: All counselors will practice positive behavior skills when addressing mild behavior issues. All children should understand that the Y will not tolerate any sort of violence, bullying, or behavior issues that can present danger to any child or counselor. **If a child is not able to follow our rules or is unable to listen, act appropriately, or remain calm when faced with issues or disagreements, then the parent will be required to pick them up when contacted.** If negative behavior issues continue, the child may be removed from our program. The Y's goal is both fun and safety! **We do not allow electronic devices such as cell phones and apple watches, they need to stay home or remain in their backpacks.** All computers and tablets may only be used during homework time for schoolwork/activities. All children must wear close toe shoes and shorts under any dresses or skirts as we will have a rotation of physical activities.

Medication and Allergies: **We are a NUT-FREE facility**, so all nut products will be disposed of. All required medication needs to come in its original packaging with a label and doctors' instructions.

Illness/sickness: A child should remain at home with a fever of 100° or greater. **The child can return to school after he/she has been fever free for 24 hours (without fever-reducing medicine such as Tylenol or Motrin).** This 24-hour period includes symptoms of all sicknesses.

Scheduled Payments and Drafts: All payments are drafted automatically prior to the month ahead at a flat rate. Please email or contact the Site Director (saleebyyouth@ymcaofthesandhills.org) with any payment issues, card/bank changes, or questions regarding payments. Please view the chart on the following page for the payment schedule for the school year.

Payment Schedule 2024-2025

August 1, 2024	Month of August
August 15, 2024	Month of September
September 18, 2024	Month of October
October 19, 2024	Month of November
November 18, 2024	Month of December
December 19, 2024	Month of January
January 19, 2025	Month of February
February 16, 2025	Month of March
March 19, 2025	Month of April
April 18, 2025	Month of May

*Automatic drafts do not include teacher workdays, holiday, or track out camp days. Those are separate registrations.

**No month will be prorated, each month will be a flat rate.