PREP Program Policies

<u>Drop Off and Pick Up:</u> The Drop off time will begin at 8:20a, any tardiness after 8:30am will result in a fee of \$1 per minute, per child. No child will be accepted after 8:45am.

Pick up will be 11:30a and 3:00p and will end at 11:45a and 3:15p, any minute after this will result in a fee of \$1 per minute, per child. Both drop off and pick up will be held at the park entrance.

If your child is registered for our B/A programs, please view the Saleeby Site Policies for info!

<u>Cancellation/Attendance Policies:</u> All youth programs have a 14-day cancellation policy in place. Please be sure to request all cancellations via email to saleebyyouth@ymcaofthesandhills.org. This program follows Harnett County's School calendar. We will be offering track out camps for Christmas and Spring Break, please keep an eye out for more information as we get closer to that time.

<u>Authorized Pick-up List and Updates:</u> Everyone should be sure to bring their IDs for check-out. It is HIGHLY encouraged to check who is on your authorized pick-up list, as some forget to list themselves or other family members that are on their Y membership account. No names will automatically be included in this list. Written notice needs to be given before anyone can be added to the list.

<u>Medication and Allergies:</u> <u>We are a NUT-FREE facility</u>, so all nut products will be disposed of. All required medication needs to come in its original packaging with a label and doctors' instructions, we do not keep refrigerated medication overnight.

<u>Illness/sickness</u>: A child should remain at home with a fever of 100° or greater. The child can return to school after he/she has been fever free for 24 hours (without fever-reducing medicine such as Tylenol or Motrin). This 24-hour period includes symptoms of all sicknesses.

Behavior and Rules: All teachers will practice positive behavior skills when addressing mild behavior issues. All children should understand that the Y will not tolerate any sort of violence, bullying, or behavior issues that can present danger to any child or counselor. We do not allow electronic devices such as cell phones and apple watches, they need to stay home or remain in their backpacks. All preschoolers need to be fully potty trained at the start of the program. Our program requires students to be able to use the toilets unassisted, we have our teachers near the doorway of the bathrooms, but they will be unable to assist in the stalls. Please pack extra clothing daily in case of accidents or spills.

<u>Daily Activities:</u> All children will learn motor skills, numbers and alphabet, phonics, participate in daily physical education, social skills, drawing and writing, and STEM. We will also have Fun Fridays, where the students can dress up to match a theme on Friday's. Every day children will have access to a water fountain so please pack a water bottle daily. Those in our full day program will be given two snacks and a lunch, as well as time for a nap. Our part time class students will get one snack daily. Parents can provide alternative meal options as well. We will provide more information during our open house and the first day of school.

Payment Schedule 2024-2025

August 6, 2024	Month of August
August 15, 2024	Month of September
September 18, 2024	Month of October
October 19, 2024	Month of November
November 18, 2024	Month of December
December 19, 2024	Month of January
January 19, 2025	Month of February
February 16, 2025	Month of March
March 19, 2025	Month of April
April 18, 2025	Month of May

^{*}Automatic drafts do not include track out camp days. Those are separate registrations.

^{**}No month will be prorated; each month will be a flat rate.