

## Saleeby Family PREP Program Policies

Drop Off and Pick Up: The Drop off time will begin at 8:20am, and any tardiness after 8:30am will result in a fee of \$1 per minute, per child. No child will be accepted after 8:45am. Pick up will begin at 12:00pm and will end at 12:10pm, any minute after this will result in a fee of \$1 per minute, per child. Both drop off and pick up will be held at the park entrance.

Cancellation Policies: All youth programs have a 7-day cancellation policy in place. Please be sure to request all cancellations via email.

Authorized Pick-up List and Updates: Everyone should be sure to bring their IDs for check-out. It is HIGHLY encouraged to check who is on your authorized pick-up list, as some forget to list themselves or other family members that are on their Y membership account. No names will automatically be included in this list. The Site Lead or front desk will have to contact the Primary Member if anyone who is not on the list attempts to sign a child out. The child will remain in our care until they are reached.

Medication and Allergies: **We are a NUT-FREE facility**, so all nut products will be thrown away if found, and continuous infractions can result in removal from our programs. All medication given to us needs to come with a label and doctor instructions. Any medication for allergies will be kept in a locked box and will need to come labeled with doctor's instructions, we do not keep items that need to be refrigerated.

Behavior and Rules: All teachers will practice positive behavior skills when addressing mild behavior issues, but all children will need to understand that **the Y will not tolerate any sort of violence, bullying, or meltdowns that can result in danger to the child and/or campers and teachers.** If a child is not able to follow our rules or is unable to listen, act appropriately, or remain calm when faced with issues or disagreements, then the parent will be required to pick them up when contacted. If behavior issues are continuous then the child may be required to leave our program.

**All preschooler's need to be fully potty trained at the start of the program. While we understand that accidents happen, if it becomes a pattern that indicates that the child is not potty trained, they may have to leave the program.**

Masks/Clothes: All teachers and YMCA staff will be required to always wear masks, but children under the age of 5 do not have to. Masks are optional for these kids. It is recommended that all children bring an extra change of clothes in the case of an accident, and they should always wear closed toed, athletic shoes since we do daily P.E time. All dresses and skirts need to have shorts underneath.

Daily Activities: All children will learn motor skills, numbers and alphabet, phonics, participate in daily physical education, social skills, drawing and writing, and STEM. We will also have Fun Fridays, where the students can dress up to match a theme on Friday's. Every day children will have access to a water fountain so please pack a water bottle daily, and they will also be given a healthy snack. If any child has diet restrictions or is a picky eater, please pack them with an alternate snack in case they do not like ours.